

**Parks and Recreation Commission  
Minutes of the Meeting: March 16, 2005  
31 Arbor Way 7:45 p.m.**

**AGENDA:**

- I. **CALL TO ORDER:** Vice-Chair Neal Breen called the meeting to order at 7:55 p.m.  
Present: Commission members: N. Breen, T. Boscarino, T. Neeson, T. Stauffer, B. Larew, H. Giroux, M. Pantuosco and K. Hayes (arrived approximately 8:20 p.m.).  
Also present, Leo Miller, member of the Board of Selectmen and is the BOS liaison to the parks and recreation commission.  
Bob Tedford, Director of Recreation, was also present.
- II. **MINUTES FROM THE JAN. 29, 2005 SPECIAL MEETING:**  
Motion: Made by M. Pantuosco and seconded by H. Giroux to approve the minutes of the Jan. 29, 2005 special meeting as submitted.  
Vote: 6-0 in favor of the motion.
- III. **PUBLIC COMMENT:**  
Mr. Miller offered a brief overview of the proposed Plan of Conservation and Development which has been submitted to the Board of Finance as a line item in the 2005-06 FY budget.  
Discussion centered on the short and long term needs and goals of the parks and recreation commission, specifically in regard to exterior facilities.  
The recreation sub-committee has and will continue to work on keeping the needs' assessment document up to date.  
2) Discussion was held regarding the proposed renovations/refurbishment of the EHS girls' softball field

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(2) continued: and outdoor basketball court at brookside park. B. Tedford noted that the ultimate goal of the First Selectman, Dennis Milanovich, was to create a set of guidelines that were applicable to all private donations/requests. Donations/personal services have been offered for both the EHS and brookside projects to go along with a percentage of town funding and staff oversight.

**IV. CORRESPONDENCE**

A) First Selectman, D. Milanovich, sent a letter dated March 1, 2005, responding to commission member H. Giroux letter in reference to the Plan of Conservation and Development.

**V. CHAIRMAN'S REPORT:**

**VI. RECREATION DIRECTOR'S REPORT:**

B. Tedford reviewed: winter, spring and proposed summer programs; office staff update; special event status for April 3 and May 15, 2005; Farmer's Market update, a projected July 1, 2005 startup date has been proposed, parking and constable coverage still being discussed.

**VII. Maintenance:** A pre-season inspection off ALL exterior facilities will be done within the next 10 days, prior to meeting with the Public Works Department to review any particular needs that may be associated with safety.

**Finance:** B. Tedford presented the 2005-06 FY budget to the Board of Finance on March 15.

**Operations:** The commission policy and addendum (policies) still need to be consolidated into one document.

**Outdoor facilities:** reviewed under public comment.

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**VIII. NEW BUSINESS**

A) T. Neeson, representing the Ellington Football league, distributed copies of a preliminary budget/fee/cost analysis study that was undertaken by the EFL Board of Directors. T. Neeson suggested that the preliminary document, which compares costs and fees relative to surrounding (League) communities, was commissioned in part by the parks and recreation commission's desire to compile an updated document that defined direct costs/revenue/current program fees.

B) Joanne Britton, representing the Eastern Conn. Womens Soccer League, has requested an April 24 startup date for the SPRING schedule.

Matches would be played at brookside park, Sunday mornings, at 9 and 10:30 a.m.

Five teams are expected to participate, including a number of Ellington residents.

Field conditions will be monitored on a weekly basis and a postponement procedure is in place.

Motion: Made by M. Pantuosco and seconded by T. Boscarino to approve the use of the brookside park full-sized soccer field by the Eastern Conn. Womens Soccer league from April 24, 2005 through June 30, 2005. All approvals are contingent upon approved field conditions.

VOTE: 8-0 in favor of the motion.

**IX. OLD BUSINESS**

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X. ADJOURN

Motion: Made by T. Stauffer and seconded by H. Giroux to adjourn the meeting at 10:25 p.m.

Vote: 8-0 in favor of the motion.

Submitted by:

Bob Tedford  
Recreation Director

RT/rt  
3-20-05